

October 18, 2024

Dear Community Partners,

CSOC serves children, youth, and young adults with emotional and behavioral health challenges, intellectual/developmental disabilities, substance use challenges, and their families. CSOC is committed to providing these services with an approach that is strength-based, family-focused, culturally competent, healing centered and delivered within community-based environments based on the youth and family's needs, elements reflective of the System of Care Approach. The Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances - <https://nttamentalhealth.org/resource/the-comprehensive-community-mental-health-services-for-children-with-serious-emotional-disturbances-program-2017-report-to-congress/>

CSOC recognizes the need to identify and develop resources and support for families at the local level. DCF's— CSOC has historically (pending available funds) made Community Resource Development Funds (CRDF) available to the Care Management Organizations (CMO) to support the development of resources that promote the resiliency of youth and families in communities that are disproportionately impacted by the *Social Determinants of Health* (SDoH). These funds are intended to support new or existing activities or services offered by community organizations that directly promote child and family wellbeing, safety, and health.

The New Jersey Children's System of Care (CSOC), Atlantic and Cape May Counties in coordination with Cape Atlantic Integrated Network for Kids, Inc. (hereafter identified as Cape Atlantic I.N.K.) are interested in financially sponsoring new or expanding existing services and programs for children, youth and young adults, ages 0-21, in Atlantic and Cape May Counties. These limited funds, **(\$67,697.00)** offered through a Request for Proposal (RFP) process, are designated for one-time use by community organizations available to fund one or more projects.

- Completed proposals are due to me by: **5:00pm on Friday, January 10th, 2025.**
- Submit proposals to: John Roy: jroy@capeatlanticink.org (Please feel secure to ensure email delivery by leaving a phone message at [609-602-9226](tel:609-602-9226) that the proposal was sent). See **Appendix II** for Application
- Proposals sent after Friday, 5pm, January 10th, 2025, and/or incomplete will not be considered for review.

The program is expected to run for no longer than twelve (12) months, commencing from the actual date of funding. Evidenced-based programs are welcomed. (See **Appendix III Request for Proposal Timelines**). These funds are not intended to purchase services for specific individuals or families and funds cannot be used to supplement contracted DCF service(s) CRD funds cannot be used to acquire or maintain fixed assets, such as land, buildings, vehicles and equipment. There is a document that speaks specifically to exclusions and sustainability Please see **Exclusionary and Sustainability criteria: Appendices A and B (both are on one sheet) for specific information.**

Funding these distinctive resource services through collaboration with community partners focuses on reducing risks to children, youth, young adults, and their families' well-being that promotes their safety, health, and connections to their home and community. Funds are not intended to purchase services for specific individuals or families.

Applicants must commit to working in partnership with Cape Atlantic I.N.K., System partners, Stakeholders, and community-based resources. They must exemplify the Core Values and Principles of the New Jersey Children's

System of Care. Community alliance and/or collaboration(s) is/are encouraged in developing and implementing your proposal.

Collaborating and partnering with Cape Atlantic Counties child and family serving systems and participating in needs assessments, focus groups, and surveys concluded noticeable, overlapping trends identifying gaps and unmet needs in quality, community-based services. Cape Atlantic I.N.K. has reviewed recent municipal, county, state, and national data that supports the needs for our counties.

Perspective applicants considering submitting proposals for this funding must identify their response(s) for programming to some of the need(s) cited in [Appendices I and II](#) while completing the application (Application and Needs Statement):

(See [Appendix I - for Data Sources](#))

Physical Health Needs

- Develop programs offering compassionate health services for marginalized populations (1), (3), (4), (10), (15)

Emotional/Mental Health/Behavioral Needs

- Develop respite programs for intellectually/developmentally challenged youth to enhance quality of life in their communities (2), (3), (4), (6), (7), (8), (10), (11)
- Develop a program and support services to prevent suicide attempts or deaths by suicide in children, youth, and young adults (2), (3), (4), (6), (7), (8), (10), (11)
- Offer access to psychiatric, psychological, and other evaluations services to support behavioral health needs (1), (2), (3), (4), (5)

Substance Use Needs

- Build peer recovery services and supports (1), (2), (3), (4), (7), (8), (15)
- Develop options for individuals' refusal for treatment services (4), (5), (6), (7)
- Offer out-patient supports and services for youth and adults (4), (5), (6), (7)
- Develop educational support and services about tobacco, marijuana, alcohol free communities (1), (3), (6), (7), (10), (11), (15)

Diversity, Equity, Inclusion/(LBGTQ+)

- Develop educational, safe spaces, and training programs about diversity, inclusion, and equity for the community (3), (4), (8)

Juvenile Justice

- Develop a program to reduce the recidivist rate of marginalized juveniles involved in the court system (11)

Respectfully,



John C Roy II

Community Resource Administrator

Distribution: please share on your websites and other media platforms

- Cape May County – CIACC
- Atlantic and Cape May County - HSAC
- Atlantic and Cape May - Mental Health Agencies
- Cape Atlantic I.N.K: <http://www.capeatlanticink.org>
- Cape Atlantic ResourceNet: <http://www.capeatlanticresourcenet.org>
- Youth Services – Atlantic and Cape May
- Juvenile Family Crisis Intervention Unit (Atlantic/Cape May)
- CSOC:
Wyndee Davis: Wyndee.Davis@dcf.nj.gov
Jennifer Holder: Jennifer.Holder@dcf.nj.gov
Dale Mooney: Dale.Mooney@dcf.nj.gov
- IIC/IIH - Providers

Attachments:

- **Appendices et al**
 1. Appendix I Data Source
 2. Appendix II Application with Needs Statement
 3. Appendix III- Request for Proposal Timeline (including Bidders Conference)
 4. Appendix A – Exclusionary Criteria and Appendix B – Sustainability

Important Note: Assurance of equitable access of the services/supports to the identified population: **Services/supports should be equitably accessible to all youth and families with the identified needs. The referral process should ensure equitable access to services and/or supports for the youth and families that are eligible to receive them, and the access process should be free from any form of discrimination.**

This funding solicitation reflects the current needs of children, youth, young adults, and their families in Atlantic and Cape May Counties. Collaborative applications are encouraged to maximize the impact of these funds. The overall goals are to:

- *develop new and/or increase the accessibility of resources that benefit Cape May and Atlantic Counties children, youth, young adults, and their families; and*
- *increase positive outcomes for youth experiencing emotional, behavioral, developmental, intellectual, and substance use challenges.*

Appendix I

Data Sources

1. Community Health Needs Assessment – Cape May County
<https://capemaycountynj.gov/DocumentCenter/View/5821/Cape-May-County-Community-Health-Improvement-Plan-2020> This Community Health Needs Assessment is the result of a collaborative effort of our community partners who worked throughout the past three years to identify the most-pressing healthcare needs in Cape May County.
2. Administration for Children and Families
<https://www.acf.hhs.gov/blog/2020/07/handle-care> A partnership between the schools and law enforcement dealing with students in trouble with the law or have experienced a traumatic experience in their home or community.
3. AtlantiCare Community Needs Assessment
<https://www.atlanticare.org/for-our-community/programs/community-needs-assessment> assist with the implementation of fitness, nutrition and wellness programming, and making resources available to schools, students and families. Continued commitment to providing respectful and compassionate health care to lesbian, gay, bisexual, transgender and questioning (LGBTQ). Rapid HIV Testing and Pre-Exposure Prophylaxis (PrEP) counseling
4. <https://www.samhsa.gov/sites/default/files/lgbtqi2-s-practice-brief.pdf> Services and Supports for Youth who are Lesbian, Gay, Bisexual, Transgender, Questioning, Intersex or Two-Spirit
 - <https://teen.cmclibrary.org/>
 - <https://www.cdc.gov/healthyyouth/disparities/health-considerations-lgbtq-youth.htm>
 - <https://www.nj.gov/dcf/adolescent/lgbtqi/>
 - <https://www.centerffs.org/our-services/community-connections/kaleidoscope>
 - <https://www.glsen.org/>
 - Positive Youth Development - Advocates for Children of New Jersey (acnj.org)
5. Atlantic County 2019 Point-In-Time Count of the Homeless <https://monarchhousing.org/wp-content/uploads/njcounts2019/Atlantic%20PIT%20Report%202019.pdf>
6. Atlantic County Human Services Advisory Council Needs Assessment Atlantic County 2019
<https://www.nj.gov/dcf/about/divisions/opma/docs/AtlanticCountyNeedsAssessmentReport2020.pdf>
7. Needs Assessment Cape May County 2020
<https://www.nj.gov/dcf/about/divisions/opma/docs/CapeMayCountyNeedsAssessmentReport2020.pdf>
8. Young People’s Mental Health in 2020
<https://mhanational.org/sites/default/files/Young%20People's%20Mental%20Health%20Report%202020%20with%20Program%20Appendix%2012.8.20.pdf>

9. Intellectual and Developmental summer camps/respite:

- [PerformCare https://www.performcarenj.org/families/disability/summer-camp.aspx](https://www.performcarenj.org/families/disability/summer-camp.aspx)
- <https://www.verypecialcamps.com/New-Jersey/Special-Needs-Summer-Camps.shtml> Camp Discovery is a special needs summer camp where kids learn social skills in a fun and interactive environment. Age-appropriate social skills are taught through a complete curriculum created by First Children’s Board Certified Behavior Analysts (BCBA). Activities and lessons are taught in an applied behavior analysis (ABA) format and conducted by highly trained behavior technicians.
- <https://www.washingtonfamily.com/what-are-the-benefits-of-special-needs-summer-camps/>

10. <https://www.acnj.org/issues/early-learning/birth-to-three/>

11. <https://www.snjpc.org/about>

12. HSAC [Atlantic County 6.19.2023.pptx \(live.com\)](#)

- Gender based support
- Substance misuse disorders
- I/DD or Mental Health in children
- Families under poverty
- Disconnected youth
- Income inequity
- Food insecurity

13. HSAC [Cape May County 6.19.2023.pptx \(live.com\)](#)

- Homeless rates
- Poor access to public transportation
- Gender based support
- Substance abuse in school
- I/DD or Mental Health in children
- Food insecurity

14. Kids count: [Positive Youth Development - Advocates for Children of New Jersey \(acnj.org\)](#)

- Youth safety
- Youth mental health wellness
- Students’ Rights



County-wide Comparison Table (cc



2024 Pride Survey - core measures.doc

15. This number is for the two resources here:



County-wide Comparison Table (cc



2024 Pride Survey - core measures.doc

16. [Juvenile Detention Alternative Initiative \(JDAI\) and recidivism rates of Juveniles:](#)

- <https://info.mstservices.com/blog/juvenile-recidivism-rates>
- <https://acnj.org/issues/juvenile-justice/>

Appendix II

2024-2025 Cape Atlantic Integrated Network for Kids, Inc. Community Resource Development Funds Application

Name of Organization _____ Date of Request _____

Mailing Address _____

Contact for this Proposal _____

Telephone _____ E-Mail _____

Address and Phone (if different from above) _____

Needs Statement –

- Describe the need(s) of the community that this proposal aims to address is/are well-articulated and based on reliable sources of information and data (*reference the need and data source(s) for this need or needs from the Appendix I -Data Source*)
- Describe the needs cited in the proposal coincide with the criteria for usage of funds targeted to agencies serving youth and families experiencing serious emotional, behavioral, developmental, intellectual, and substance use challenges
- Address the needs of the new services where service expansion is necessary because services cannot be secured through an existing agency; or service availability is non-existent
- Cite how the service need(s) in the proposal that coincides with service need priorities identified by local, municipal, county, regional, state, or national planning bodies' needs assessments
- Site general and specific knowledge of cultural competencies necessary to be successful in Cape May and/or Atlantic Counties

Description of Agency and History of Service to Children, Youth, Young Adults and their Families –

- Show the Organizations capability to initiate and sustain current and proposed program
- Discuss any Evidence Based Practices (EBPs), promising practices, or best practices, where applicable.
- Describe how the Organization is well equipped and experienced providing services to children, youth, young adults, and their families who are experiencing emotional, behavioral, developmental, intellectual, and substance use challenges

Description of Service(s) or Program Element to be Funded –

- Describe how the service(s) or program(s) will be well-articulated, reasonably attainable and based on best practice models
- Describe in your referral process how equitable access of the service(s)/support(s) will occur to all youth and families
- Describe how the service(s) described are relevant to the statement of need
- Describe how the Organization will implement and start or expand the program, include the expected start and ending dates for the funded program

- Describe the Organization's background, qualification, and justification to provide work as part of this proposal
- Please include a list of your Board Members, if applicable
- Include resumés and job descriptions for the Project Lead (supervisor) and staff involved
- Include effective period or term of the service or activity

Anticipated Outcomes –

- List or cite the anticipated outcomes quantifiable deliverables, level of service, and/or outcomes realistic, measurable, observable, and verifiable
- Describe the service/program deliverables, level of service and outcomes. The deliverables are the specific services that will be provided to the youth and families. The level of service should define who and how many will receive the service, and the frequency and length of service. The outcomes should be specific, measurable, attainable, realistic, and timely and should demonstrate the impact and benefit of the service to youth and families
- Cite the number of participants, expected start/end date of service activity
- Discuss how the Organization will sustain this plan after initial funding (**see Appendix B**)

Evaluation Methods –

- Describe how services will be evaluated, including how activity will be monitored, and accountability will be assured
- Describe the Organization's administration, program, and fiscal oversight of the program or service?
- Describe how the Organization's proposal acknowledges the obligation to provide reports of activity to Cape Atlantic I.N.K.
- Explain how the Organization will document quality assurance efforts and outcomes (examples to support outcomes – these tools may include satisfaction surveys; attendance counts or other specific tools meeting this need)

Budget –

- Develop a budget that is reasonably based on established rates for services and the amount of funds available
- Develop a budget account for all staff, supplies and services included in the description of service(s) or programming elements to be funded (either through fund requests or match by other funding sources)
- Identify other funding sources cited viable to be applied as a match to community resource development funds
- Explain the service for which funding is requested is clearly a new service/program element or expansion of services/programs not otherwise funded by another source
- Please submit a set of recent financial statements (at six months)

All awards are contingent on the sufficiency and availability of state funding.

Appendix III

Request For Proposal Timelines

Virtual Bidders Conference Meeting: 10:00 – 11:00am Friday, November 8th, 2024 at 10am

The meeting will be held virtually. This is an informational meeting where all questions regarding this solicitation will be addressed. Attendance is not mandatory but is strongly encouraged. ***Please let me know if you will be attending so I can send you a Teams Invitation. NOTE: Your cameras must be on during this presentation***

Proposal Submission Deadline: 5:00 PM Thursday, January 10th, 2025 Proposals received after this deadline will not be considered for funding. All proposals shall include the information listed in ***Appendix I – Cape Atlantic I.N.K.’s Community Resource Development Funds Application*** and will be evaluated based on the ***Appendix II - Community Resource Development Funds Request for Proposals Rating Scale***. ***Incomplete proposals will not be considered for funding.*** The preferred method for submission for the Request for Proposal is a Word or PDF document attachment via email sent to: jroy@capeatlanticink.org Please feel secure to ensure email delivery by leaving a phone message at: ***609-602-9226 that the proposal was sent.***

Proposal Panel Review Committee Meeting: 10:00 am Thursday, January 24th, 2025

The Review Committee will consist of the Cape Atlantic I.N.K.’s CRA, a Family Support Organization (FSO) representative, Children’s Interagency Coordinating Council (CIACC) convenor, a parent, Human Services Mental Health, at least one youth/young adult, if available, Cuntly Court Supervisor, and conflict of interest policy. Due to time constraints and the volume of applications, not all proposals may be selected for presentation

Local CRD Fund RFP selection due to CSOC: Monday, February 5th, 2025

As always, awards are contingent on funding availability at the time the proposal is submitted to DCF-CSOC, and this memo is not a guarantee that funding will be available

APPENDIX A – Exclusionary Criteria

- CRD funds are not intended to purchase items for specific individuals or families. All purchased items must be equitably accessible to all participants and relevant to the program content.
- EX: gift cards, personal bills, electronics etc.
- CRD funds cannot be used for capital expenditures, including the acquisition or maintenance of fixed assets such as land, buildings, vehicles, and equipment not directly related to the provision of the service. Families cannot incur any cost or fees when receiving CRD funded service.
- Initiation of services cannot be dependent on the procurement of unsecured funding and/or partnerships that are not yet established.
- Funds cannot be used to pay for services currently being funded by DCF or other sources.
- Administrative costs are allowable – but must be reasonable and outlined in detail within the budget.
- Operations of the program cannot be directly funded by the work and contributions of participating youth and families it serves – without appropriate compensation for hours worked.
- Services provided directly through CRD funds cannot also be billed through Medicaid or other established funding sources such as private insurance – causing payment duplication.

APPENDIX B – Sustainability

- Bidders must demonstrate a reasonable plan that outlines relevant strategies to pursue funding after the grant period, and that include leveraging existing community capacity.
- Agency history and proven fund-raising ability and donation procurement are acceptable proof of sustainability when combined with a current plan.
- Strong affiliations with larger well established community resources can be provided as a source of sustainability strategies.